When, what and why to check

When, what and why to check					
		article	book	web	Why?
Title	Title	♥	♥	♥	Scope: get a first broad sense of the subject and relevance
€ Ĥ	Author and affiliation	♥	♥	♥	Context: reputation, authority
	Cover and flap	8	♥	8	Context: Read information and reviews on back flap Scope: structure of
Contraint L Aration L Aration	Table of Contents	•	♥	₿	publication helps understanding and selecting what to read
Preface	Introduction/preface	♥	♥	♥	Context: what to expect?
SUMMARY The in memory or metalic, 7th ion in the in a water with a factor. This is the a factor. This is the a factor. This is the a factor.	Summary/abstract	۲	♥	⊗	Scope, conclusion: define a relation to your own research
Keyword @ Keyword	Keywords	۲	♥	₿	Scope: what aspects are mentioned?
	What journal/proceedings	♥	8	8	Scope: authority
Reference into 	Reference list/external links	۲	♥	♥	Context : based on other research or new?
Concentration Section 2010 Section 2010 S	Conclusion	♥	♥	€	Conclusion: define a relation to your own research
JANUARY 12 2009	Date	♥	♥	♥	Actuality: do you need to find updates or newer publications on this subject?
http://www.address.com	URL	⊗	₿	♥	Scope: authority, objectivity
A The flore chapter	Chapters/paragraphs	♥	♥	◙	Conclusion: how can you use this information in your own research?
L. The first chapter	Write it down!	۲	٢	۲	Store! You need to be able to refind the publication, for example if you need citations. So write down reference information!