REF2020 & Open Access: How to comply?

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Which outputs are affected?

- **Journal articles & conference proceedings with an ISSN only**

  - Conference Proceedings Series
    - ISSN: 1234 - 5678
      - Conference Proceedings 2009
        - ISBN: 123456789x
      - Conference Proceedings 2010
        - ISBN: 123456789x
      - Conference Proceedings 2011
        - ISBN: 123456789x
      - Conference Proceedings 2012
        - ISBN: 123456789x
      - Conference Proceedings 2013
        - ISBN: 123456789x
Compliance is met via depositing (self-archiving) into a repository

Who should self-archive?

*It is the authors of these articles who should self-archive them, in order to maximize the visibility, accessibility, uptake and impact of their work.*

(Self-archiving FAQ, 2011 http://www.eprints.org/openaccess/self-faq/#self-archiving)

No publication fee is required for the Green route to Open Access
Deposits: Where, when?

- **Where?**
  - Authors should deposit into Royal Holloway’s current research information management system, **Pure**. The College will not accept links of deposits made in subject repositories.

- **When?**
  - *Immediately upon acceptance for publication and no later than 3 months* after the acceptance date. *Outputs deposited after this deadline will not be eligible for the next REF.*
Deposits: Which version?

- Author’s final peer reviewed and accepted version of the output (post-print).
Deposits: Publisher’s email

- Along with the post-print deposit you need to deposit onto Pure the **publisher’s email as evidence of the date of acceptance.**

  Accepted file formats:
  ✔ PDFs
  ✔ Screenshots

Wrong file formats:
 ✗ Word documents

### Deposits: Embargo periods

- Maximum embargo periods as defined by HEFCE

<table>
<thead>
<tr>
<th>REF Panels A &amp; B</th>
<th>REF Panels C &amp; D</th>
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<td>12 months</td>
<td>24 months</td>
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Authors should not set the embargo period of their outputs onto Pure, the Library is responsible for setting the embargo period.

When in Pure, in the section ‘**Visibility**’, select ‘**Not on web - Visible to any user logged into Pure**’ for all documents.
An author publishing in this journal can deposit a post-print into a repository, but needs to respect the 3 months embargo period.

*This means that the journal meets the REF2020 open access requirements.*
Licenses

- HEFCE wants the UK HEI outputs to be discoverable and free of cost; it advises for the use of a Creative Commons (CC) license, without expressing a preference for a specific CC license.

- Royal Holloway authors must ensure that the terms of the journal or conference they plan to submit their research outputs allows self-archiving into the institutional repository, i.e. Pure.
Important dates

- **22 October 2014 - Establishment of new publishing habits**
  - Deposit as soon as possible onto Pure all journal articles and conference proceedings that were accepted for publication after 1st January 2014, along with the publisher’s email indicating the acceptance of publication.

- **1st April 2015 - Internal Policy deadline**
  - Comply with the deposit requirement *only*; deposit onto Pure within 3 months of acceptance for publication the post-print and publisher’s email.

- **1st April 2016 - HEFCE Open Access Policy implementation date**
  - *Compliance with both requirements: deposit and open access:* the post-print and the publisher’s email must be deposited onto Pure within 3 months from acceptance for publication and the publisher must allow a maximum embargo period of 12 months for REF Panels A & B and 24 months for REF Panels C & D.
Further information

• Library Research Support website:
  ▪ https://www.royalholloway.ac.uk/library/researchsupport/

• HEFCE & Open Access section:
  ▪ https://

• Open Access FAQs:
  ▪ https://
    www.royalholloway.ac.uk/library/researchsupport/openaccess/openaccessfaqs.aspx

mail: openaccess@royalholloway.ac.uk
Thank you!

- Q & A